

AIFA 2012 MID-WINTER CONFERENCE

K 5@8CF: 5GHC F=5 B5D@9G

SPEAKER QUESTIONNAIRE

Please fill out this form and return by February 17, 2012 to Joel Weston at
jaweston@westoninc.com

Speaker(s): Please list name and title

Name _____ Title _____

Name _____ Title _____

Name of Company: _____

Address: _____

Name of Contacts _____
 (Assistant and IR Person)

Telephone/Fax /Cell _____

Email Address _____

All speakers must register and make room reservations online at www.aifa-insurance.com . Please note that the email address entered at the registration/reservation site will receive all correspondence, including hotel confirmation. Please direct any questions regarding guest room or online registration to Nancy Williams at Williams@westoninc.com or 336-725-1147.

Will you be giving out information at your presentation?	YES	NO
If yes, what type of information: _____		
Please have all materials you intend to distribute sent to:	Please label your boxes in the following manner:	
"****Y c f q t h C u q t k ' P c r r g u" 475 Seagate Drive Naples, FL 34103 Hold for AIFA Conference Conference Services Manager: Priya Padhiar	# • "Hold for AIFA meeting—(name of speaker)" • Write the date & time of your presentation on the box • If you have multiple packages, mark them "1 of 10, 2 of 10, 3 of 10," etc.	
All information will be placed on tables outside the meeting room prior to the first presentation of each session.	Please e-mail a list of all conference materials, the number of boxes being shipped to the hotel and tracking numbers to Weston & Associates at jaweston@westoninc.com (see attached sheet).	

TO ENSURE THE SMOOTH HANDLING OF YOUR PRESENTATION AND MATERIALS,
 IT IS IMPORTANT THAT THIS QUESTIONNAIRE BE RETURNED TO WESTON & ASSOCIATES, INC.
 BY FEBRUARY 17, 2012
 Email: jaweston@westoninc.com

AIFA 2012 MID-WINTER CONFERENCE WALDORF ASTORIA NAPLES ITEMS SHIPPED

To: AIFA Presenting Companies
From: Joel Weston
Re: AIFA CONFERENCE - PRESENTATION & DISPLAY MATERIALS

Please e-mail the following information to Joel Weston at jaweston@westoninc.com by February 17, 2012. Weston & Associates, Inc. is the meeting management company for the 2012 AIFA Conference at The Waldorf Astoria Naples. We plan to inventory all presentation and display materials. We cannot do an accurate inventory without knowing what you have shipped. Thank you for your time and consideration.

1. Company name
2. Number of boxes
3. Type of boxes
4. Ship to address
5. Shipping Company and shipping category (i.e. ground, air overnight, etc.)
6. Shipping origination point
7. Tracking number
8. Ship date
9. Business telephone number
10. Cell number for weekend contact
11. Any other pertinent information

TO ENSURE THE SMOOTH HANDLING OF YOUR PRESENTATION AND MATERIALS,
IT IS IMPORTANT THAT THIS QUESTIONNAIRE BE RETURNED TO WESTON & ASSOCIATES, INC.
BY FEBRUARY 17, 2012
Email: jaweston@westoninc.com